

Town of Harvard Capital Planning Investment Committee
Minutes of Meeting
January 6, 2011, 6:15 p.m.
Town Hall

Members Present: Cindy Russo, Keith Cheveralls, George McKenna, Debbie Ricci, Peter Warren, Tim Bragan, Lorraine Leonard.

1. The minutes of December 16 were accepted as corrected.
2. The Town has been informed as an award of \$141,000 in green communities money. The Selectmen discussed using this money, in part, to fund energy projects at the Elementary School. A plan must be submitted by January 19. The Selectmen may propose funding Energy Reduction Plans for Police Station, K wing windows, Secondary boiler for HES, conversion to natural gas at Bromfield and/or mechanical upgrades at HES.
3. Each member of the committee gave his or her rating for each proposed capital project. The ratings are shown on the attached sheet.
4. The following questions arose:
 1. Does the police radio request include the cost of upgrades to radios other than police radios. If not, is there an additional need for funds to upgrade radios for other departments, (i.e. fire, highway).
 2. We would like input from the Board of Selectmen on the DPW request for the Littleton County Road project, the reasoning for it and whether it is a priority.
 3. We need to consider our liability for road repair / replacement and include it on the capital plan.
5. George suggested that improvements to the highway garage be done from recurring capital in two years.
6. We do not have sufficient information regarding the request for windows and boiler at HES. We will revisit.
7. Next year's capital budget includes \$3200 borrowing cost for 2011. In 2013 interest cost will be \$120,225.
8. Available capital funds include free cash (\$1 million +/-) and \$400K from last year, plus a portion of the recurring capital budget. We agreed that the future funding for capital is questionable.
9. We discussed capital needs of the town for roads, water, sewer upgrades, etc.
12. We voted to approve the following projects: police radio, playground, police cruiser from recurring capital, HES energy upgrade with potential funding from the BOS, DPW garage floor drain, water security fence (Peter voted no), DPW garage floor coating, brush truck (consideration for debt), Bromfield house water (15K), 5 Town building

Sewer Connections (\$100K), Bromfield school ramp, Water – Ayer Road Replacement, HES carpet, Bromfield oil to gas

13. We voted to deny or took no action on the following projects: We will deny the request for a new mower for 2012 but to keep it on the list for 2013. We did not vote to approve Littleton County Road project but again asked Selectmen for a comprehensive road improvement project for future years. (Our first request was December 2.) We voted to deny the request for the Library generator (Chairman did not vote). We deferred the discussion regarding Energy upgrades for Fire Station and Town Hall, HES/windows and boiler until the next meeting pending receipt of additional information and possible BOS funding from Green Communities Grant.

Next Meeting – January 20, 8:00 a.m.

We will meet with Fin Com on Saturday January 29, 9:00 a.m. On February 2 we will make a presentation to the all Boards meeting.

Each member should read municipal buildings project report and have any questions ready for the 20th. Lorraine will add debt service costs to the capital plan.